



24 May 2019

DISCLOSURE NOTICE IN TERMS OF THE FAIS ACT NO. 37 OF 2002

Please initial one of the options below:

- I. I confirm that this document has been fully explained to me and understand it.
- II. I elect to peruse this document in my own time and will timeously raise any queries I have in regard to its content

Charles Merrington Executive Financial Services (hereinafter referred to as CMEFS) is a licensed Financial Services Provider – FSB No. 12833

CMEFS has the necessary controls and procedures in place as to ensure that the Key Individuals and Representative comply with the prescribed FAIS Fit and Proper Requirements (including experience, qualifications, regulatory examinations and honesty and integrity requirements). CMEFS accepts legal responsibility for the rendering of the Services by the said Representatives

As a client you have the right to information about the person who will be providing you with financial advice, as well as the right to information about their employer, namely CMEFS.

Contractual status: The following staff members are mandated as authorized representatives of CMEFS which accepts responsibility for the financial services rendered by them within an agreed mandate:

Charles Merrington	Investments / Long Term Insurance / Short Term Insurance / Health Service Benefits
Andrisha Chathargoan	Investments / Long Term Insurance / Short Term Insurance / Health Service Benefits – Under Supervision for all products
Daisy Kahn	Investments / Long Term Insurance / Short Term Insurance / Under Supervision for all products
Brady Ogle	Investments / Long Term Insurance / Short Term Insurance - Under Supervision for all products
Stella Pilz	Short-Term Insurance – (Under Supervision for Commercial Lines)
Velezizweni Andrew Nxumalo	Investments / Long Term Insurance / Short Term Insurance / Health Service Benefits - Under Supervision for all products

Financial Services and Products: The following staff are authorised to render advice and recommend financial products in respect of the financial product types as listed below:

Category I		* Under Supervision
Long Term Insurance: Category A		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Long Term Insurance: Category B.1 & B.2		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Long Term Insurance: Category C		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Retail Pension Benefits		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Pension Fund Benefits		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Collective Investment Schemes		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*

Category I		* Under Supervision
Health Service Benefits		Charles Merrington / Andrisha Chathargoon* / Velezizweni Andrew Nxumalo*
Short Term Insurance: Personal Lines		Charles Merrington / Stella Pilz / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Velezizweni Andrew Nxumalo*
Short Term Insurance: Commercial Lines		Charles Merrington / Andrisha Chathargoon* / Daisy Kahn* / Brady Ogle* / Stella Pilz* / Velezizweni Andrew Nxumalo*

Category II	
Participatory Interests in Collective Investment Schemes	Charles Merrington

Contracts with Product Suppliers: CMEFS holds a number of contracts with authorised product suppliers, as listed below:

Life Assurers	Discovery Life; FMI; Hollard Life; Liberty Life; Medscheme Life; Metropolitan Life; Old Mutual; Sanlam; PSG Asset Management Life; PPS
Linked Investment Service Providers	Allan Gray; Aims; Asset House; Investec; Momentum Wealth; Old Mutual Galaxy; PPS; Sanlam Glacier; Stanlib;
Collective Investment Schemes	Allan Gray; Coronation; Marriott; Old Mutual; Prudential; PSG Konsult; Sanlam; Stanlib
Short Term Insurance	Auto & General; HIC; MUA; Santam; Integrisure; Liberty Gap Cover;
Medical Schemes	Discovery Health; Fedhealth; Momentum Health; Profmed; Resolution Health

Remuneration: You will know the amount that we will be paid for services rendered before you decide to conclude any business with us.

Commission: CMEFS has not received more than 30 % of its total remuneration, including commission, from any particular insurer or product supplier during the preceding 12 month period.

Fees: CMEFS reserves the right to charge you a fee for analyzing your financial needs and circumstances. Fees may also be levied for the maintenance and servicing of your business with us.

Compliance Officers

Internally:	Charles Merrington	Fax: (031) 916 3334	e-mail: charlesm@cmefts.co.za
Externally:	Catherine Cooper	Tel: 086 127 3783	e-mail: catherine@compliserve.co.za

Conflicts of Interest: In accordance with the FSP Conflicts of Interest Management Policy, Charles Merrington Executive Financial Services places a high priority on its' client's interests. As conflicts of interest affecting clients could undermine the integrity and professionalism of our business, any instances will be identified as early as possible. If conflict situations cannot be avoided, they will be managed equitably and in your best interest. Detecting potential or recognised conflicts of interest that could compromise the interest of our clients and managing and limiting the impact of conflicts of interest therefore constitute an integral part of CMEFS duties and obligations.

Potential & actual conflicts of interest are inherent in any business & therefore it is not the aim of CMEFS to avoid all conflicts, but rather to take steps to identify & manage conflicts of interest to ensure that our clients are not unduly prejudiced. As a result thereof CMEFS maintains an active Conflicts of Interest Management Policy. Presently there are no current conflicts.

Cash and Non-Cash Incentives: We declare that CMEFS does not receive any cash or non-cash incentives from the various product suppliers with which we interact on your behalf. We never have and we never will.

Complaints: If any complaint is not resolved informally to your satisfaction within a reasonable period of time, it is then required under the FAIS Act that the complaint be submitted, in writing to the Internal Compliance Officer, namely Mr. Charles Merrington (fax: 031-916 3334) or by email to charlesm@cmefts.co.za, in the first instance.

Should the matter not then be resolved to your satisfaction, you may refer the matter to the External Compliance Officer, namely Mrs. Catherine Cooper (fax: 0866 166 234).

Lastly, if the matter still remains unresolved, you may refer the matter to the FAIS Ombud whose decision is final and binding on both parties.

The FAIS Ombud can be contacted as follows: Tel: (012) 470 9080 or P.O. Box 74571, Lynnwood Ridge,
Fax: (012) 348 3447 0040

Professional Indemnity Insurance: We have Professional Indemnity Cover through:

- Marsh (South Africa) (Pty) Ltd Tel: (011) 060 7100
- SA Institute of Tax Practitioners (SAIT) (012) 941 0400

Shareholding: Neither the Financial Services Provider nor Charles Merrington holds any shareholding in any product supplier nor does any product supplier hold any shares in CMEFS.

Documentation: We are not permitted under the FAIS Act to allow you to sign any blank or partially completed forms. We ask that you read all documents which are delivered to you carefully, and to keep them safe for future reference.

Basis of Advice: In order for us to provide you with appropriate advice and financial products, it is important that you give us as much information about yourself as possible. Failure to make a full disclosure could result in our advice to you being compromised and may result in you making a financial commitment to a product that is inappropriate to your needs and objectives.

Returns on Investments: Due to the volatility of the financial markets, returns on investments cannot be guaranteed, and may even at times be negative, unless (where appropriate) specified in writing.

Financial Intelligence Centre Act (FICA): In terms of the Act, this office is obliged, under law, to report any suspicious or unusual transaction that may facilitate money laundering to the authorities.

Clients Name & Surname

Client Signature

Date

Key Individual Declaration

I, _____, the undersigned, hereby confirm that the above disclosures accurately represent the status quo of the description of the FSB license of CMEFS.

Signed at: _____ on the: _____ day of: _____ 20____

Signature